



BTSD NEWS & NOTICES

CRS Filings Summary/Nil Report

These instructions are provided for financial institutions to submit a *Nil* report or *CRS Filing Summary* after reporting is complete.

1. Select **Filings** from the main **Menu** to access the **Manage Filings** page.
 2. Click the **Create Filing** button. Enter **Filing Name** of your choice. Select **CRS Filing Summary** filing type. Enter applicable Period End Date (31 December of relevant filing year). Click the **Create** button.
 3. Select **filing** created at the screen that pops up next. Filing will also be available in the **Draft Filings** section of the **Filings** menu.
 4. Click **CRS Filing Summary**.
 5. User will see summary of number of financial account reports provided per jurisdiction. For *nil* reports, # of reportable accounts for all jurisdictions will be *nil*. **Read declarations** and click **Validate & Save** button.
 6. Click **Validate & Submit** at the **View Filing** screen.
- Note that *nil* reporting does not exempt a financial institution from audit by Belize Tax Service.

Visit our offices from:
Monday to Thursday: 8:00am – 5:00pm
Friday 8:00am – 4:30pm



Ph: 222-4776 or 222-4780



Email: info@bts.gov.bz



Website: <https://bts.gov.bz>